

参考資料1 仮移転支援業務スケジュール(案)

| | 2019年 | 2020年 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|-------------------------------|-----------|-------|-----|-----------|----------|----------|-----|-------|-----|-----|-----|----|-----|-----|-----|-----|------|----------|---|----|----|----|-----|---|----|----|----|---|----|----|--------------|----------------|
| | 12月 年末 | 1月 | | | | 2月 | | | | 3月 | | | | 4月 | | | | 5月 GW | | | | 6月 | | | | 7月 | | | | | | |
| 週初めの日(原則、月曜日)⇒ | - | 6 | 14 | 20 | 27 | 3 | 10 | 17 | 24 | 2 | 9 | 16 | 23 | 30 | 6 | 13 | 20 | 27 | 4 | 11 | 18 | 25 | 1 | 8 | 15 | 22 | 29 | 6 | 13 | 21 | 27 | |
| 仮移転支援業務 (7ヶ月) | 契約締結 | ●開始 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | ●終了 |
| 4-1仮移転者の仮移転手続支援業務 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 仮移転支援窓口の設置 | | | ●設置 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 仮移転準備期間 (4ヶ月) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 4-2第1回仮移転説明会の実施業務 | | | | | ●開催 | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 第1回仮移転説明会開催案内の作成 | | ●作成 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 第1回仮移転説明会開催案内 | | | ●配付 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 第1回仮移転説明資料 | | | | ●配付 | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 入居関係書類 | | | | ●配付 | | 仮移転者準備期間 | ●受領 | 市確認期間 | ●返付 | | | | | | | | | | | | | | | | | | | | | | | |
| その他提出書類 | | | | | 仮移転者準備期間 | ●受領 | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 4-3希望仮住戸等の確認業務 | | ● | | 希望仮住戸等の確認 | | | | | ● | | | | | | | | | | | | | | | | | | | | | | | |
| 4-4第2回仮移転説明会の実施業務 | | | | | | | | | | | | | | ●開催 | | | | | | | | | | | | | | | | | | |
| 第2回仮移転説明会開催案内の作成 | | | | | | | | | | ●作成 | | | | | | | | | | | | | | | | | | | | | | |
| 第2回仮移転説明会開催案内 | | | | | | | | | | | ●配付 | | | | | | | | | | | | | | | | | | | | | |
| 第2回仮移転説明資料 | | | | | | | | | | | | | ●配付 | | | | | | | | | | | | | | | | | | | |
| 補償関係書類(移転補償契約書・口座振替申出書・鍵受領書) | | | | | | | | | | | | | ●配付 | | ●受領 | ●返付 | | | | | | | | | | | | | | | | |
| 退去関連書類 | | | | | | | | | | | | | ●配付 | | | | | | | | | | | | | | | | | | ●仮移転完了後、随時受領 | |
| 補償関係書類(移転完了届・請求書) | | | | | | | | | | | | | ●配付 | | | | | | | | | | | | | | | | | | ●仮移転完了後、随時受領 | |
| 4-5仮移転日の調整及び仮住戸の鍵渡しの実施業務 | | | | | | | | | | | | | | | | | ●鍵渡し | | | | | | | | | | | | | | | |
| 仮移転期間 (2ヶ月) | | | | | | | | | | | | | | | | | | | | | | | ●開始 | | | | | | | | ●終了 | |
| 4-6引越支援等業務 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 4-7仮移転の確認及び仮移転に伴う補償金の支払手続支援業務 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | ●仮移転の確認 |
| 4-8仮移転中の安否確認業務 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | ●仮移転確認後、随時支払支援 |

※具体的なスケジュールは事業者グループの提案を受け、市と調整して決定する。

参考資料2 本移転支援業務スケジュール(案)

| | ○ヶ月目⇒ | | | | 2 | | | | 3 | | | | 4 | | | | 5 | | | | 6 | | | | 7 | | | | | | | |
|-------------------------------|-------------------------|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|-----|---|---|---|
| | 1 | 2 | 3 | 4 | 1 | 2 | 3 | 4 | 1 | 2 | 3 | 4 | 1 | 2 | 3 | 4 | 1 | 2 | 3 | 4 | 1 | 2 | 3 | 4 | 1 | 2 | 3 | 4 | 1 | 2 | 3 | 4 |
| 本移転支援業務 (7ヶ月) | ●開始 | | | | | | | | | | | | | | | | | | | | | | | | | | | | 終了● | | | |
| 4-1本移転者の本移転手続支援業務 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 本移転支援窓口の設置 | ●設置 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 本移転意向確認書 | ●配布 本移転者準備期間 受領● | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 本移転準備期間 (4ヶ月) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 4-2第1回本移転説明会の実施業務 | 開催● | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 第1回本移転説明会開催案内の作成 | 作成● | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 第1回本移転説明会開催案内 | 配布● | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 第1回本移転説明資料 | 配布● | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 住戸抽選会案内資料・通知 | 配布● | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 入居関係書類 | 配布● 受領● 市確認期間 返付● | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| その他提出書類 | 受領● | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 4-3希望住戸等の把握業務 | ● 希望住戸等の把握 ● | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 住戸等決定通知書 | 通知● | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 抽選決定通知書・住戸抽選会説明資料・抽選会欠席届兼委任状 | 通知● | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 4-4建替住宅の住戸抽選会等実施業務 | 開催● | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 4-5第2回本移転説明会の実施業務 | 開催● | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 第2回本移転説明会開催案内の作成 | 作成● | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 第2回本移転説明会開催案内 | 配布● | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 第2回本移転説明資料・市営住宅入居案内・入居者のしおり | 配布● | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 補償関係書類(移転補償契約書・鍵受領書) | 配布● 受領● 返付● | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 退去関連書類 | 配布● ●本移転完了後、随時受領● | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 補償関係書類(移転完了届・請求書) | 配布● ●本移転完了後、随時受領● | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 4-6本移転日の調整及び建替住宅の鍵渡しの実施業務 | 鍵渡し● | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 本移転期間 (2ヶ月) | 開始● 終了● | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 4-7引越支援等業務 | ●引越業者の斡旋、手続の支援 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 4-8本移転の確認及び本移転に伴う補償金の支払手続支援業務 | ●本移転の確認 ●本移転確認後、随時支払支援● | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

※具体的なスケジュールは事業者グループの提案を受け、市と調整して決定する。